

LOUISVILLE WATER TOWER PARK | VENUE RENTAL APPLICATION

LouisvilleWaterTower.com | 502.897.1481 | 3005 River Rd, Louisville, KY 40207

MAILING ADDRESS | 550 S Third St, Louisville, KY 40202



Thank you for considering Louisville Water Tower Park for your special event. Please complete this form to place a 14-day hold on a desired date. You may save the form and send to zornrental@lwcky.com and/or mjones@lwcky.com as an email attachment, or print and hand delivery to the physical address on River Road or mail it to the mailing address listed above.

Submission of this application will tentatively hold your desired date for 14-days. During your hold period, you will receive a Rental Agreement that reflects the information you provide below. **To secure your date, you must submit a signed Rental Agreement and Deposit.**

Date Submitted ____ / ____ / ____ Date Approved by Louisville Water Tower Park Representative ____ / ____ / ____

Client Name _____ Client Name on Agreement [if different] _____

Organization / Business Name [if applicable] _____

Client Address _____

City _____ State _____ Zip Code _____

Client Phone [_____] _____ Client Email _____

EVENT DATE - Desired Day, Month, Date and Year

[Day] _____ [Month] _____ [Date] _____ [Year] 20 _____

Description of Event Wedding Ceremony Cocktails Dinner/Meal Reception Other _____

Event Timeline [preliminary]

Property Usage [mark all that apply]

Event Set-Up _____ AM / PM to _____ AM / PM

Grand Hall

Event Start _____ AM / PM to _____ AM / PM

Water Tower Plaza

Event Clean-Up _____ AM / PM to _____ AM / PM

River Side Plaza

Departure _____ AM / PM to _____ AM / PM

River Side Lawn

Estimated Guest Count _____ Event Style Casual Semi-Formal Formal Other _____

REHEARSAL DATE – Please list 1st and 2nd Choices | Rehearsals are a 90-minute timeframe. Rehearsal Fee is \$150.

[Day] _____ [Month] _____ [Date] _____ [Year] 20 _____ [Start Time] _____ AM / PM

[Day] _____ [Month] _____ [Date] _____ [Year] 20 _____ [Start Time] _____ AM / PM

Event Planner or Day of Event Coordinator _____

Phone [_____] _____ Planner/Coordinator Email _____

Other pertinent details and/or information _____

Signature _____

Public Safety and the preservation of the Historic Louisville Water Tower, Pumping Station No. 1, WaterWorks Museum, and Grounds must be the primary consideration of Louisville Water Company staff in all activities taking place at this National Historic Landmark. Louisville Water thanks you for your interest in considering this special site for your rental and appreciates your assistance in preserving and protecting the property while it is in your care.